

# **Haryana Engineering College, Jagadhri**

## Lesson Plan of Bachelor of Business Administration 6th Semester

**Subject :** Entrepreneurship Development (BBA-308)

<b>Day</b>	<b>Topic / Chapter Covered</b>	<b>Academic Activity</b>	<b>Test/Assignment</b>
Day 1	Entrepreneurship- Meaning	Lecture	
Day 2	Entrepreneurship- Nature	Lecture	
Day 3	Entrepreneurship- Scope	Lecture	
Day 4	Characteristics of a Successful Entrepreneur	Lecture	
Day 5	Characteristics of a Successful Entrepreneur	Lecture	
Day 6	Qualities of a Successful Entrepreneur	Lecture	
Day 7	Qualities of a Successful Entrepreneur	Lecture	
Day 8	Relationship between Entrepreneurship Development and Economic Development	Lecture	Assignment 1
Day 9	Relationship between Entrepreneurship Development and Economic Development	Lecture	
Day10	Relationship between Entrepreneurship Development and Economic Development	Lecture	
Day11	Entrepreneurship	Lecture	
Day12	Entrepreneurship	Lecture	
Day13	Society	Lecture	
Day14	New Venture Development- Meaning	Lecture	
Day15	New Venture Development- Meaning	Lecture	
Day16	New Venture Development- Stages	Lecture	
Day17	New Venture Development- Stages	Lecture	
Day18	New Venture Development- Stages	Lecture	Assignment 2
Day19	Sources of Financing Entrepreneurship	Lecture	
Day20	Sources of Financing Entrepreneurship	Lecture	
Day21	Sources of Financing Entrepreneurship	Lecture	
Day22	Evaluation of Role of Government	Lecture	
Day23	Evaluation of Role of Government	Lecture	
Day24	Non Government Agencies in Promoting Entrepreneurship in India	Lecture	
Day25	Non Government Agencies in Promoting Entrepreneurship in India	Lecture	
Day26	Non Government Agencies in Promoting Entrepreneurship in India	Lecture	

Day27	Entrepreneurial Strategies	Lecture	Assignment 3
Day28	Entrepreneurial Strategies	Lecture	
Day29	Business Plan	Lecture	
Day30	State Govt. schemes related Entrepreneurship Development	Lecture	
Day31	State Govt. schemes related Entrepreneurship Development	Lecture	
Day32	State Govt. schemes related Entrepreneurship Development	Lecture	

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## **Haryana Engineering College, Jagadhri**

### Lesson Plan of Bachelor of Business Administration 6th Semester

**Subject :** Business Law - II (BBA-309)

<b>Day</b>	<b>Topic / Chapter Covered</b>	<b>Academic Activity</b>	<b>Test/Assignment</b>
Day 1	Indian Companies Act 2013	Lecture	
Day 2	Indian Companies Act 2013	Lecture	
Day 3	Legal Aspects relating to Promotion	Lecture	
Day 4	Establishment of Companies in India	Lecture	
Day 5	Establishment of Companies in India	Lecture	
Day 6	Memorandum of Association	Lecture	
Day 7	Memorandum of Association	Lecture	
Day 8	Article of Association	Lecture	Assignment 1
Day 9	Article of Association	Lecture	
Day10	Prospectus	Lecture	
Day11	Shares	Lecture	
Day12	Share Capital	Lecture	
Day13	Allotment of Shares	Lecture	
Day14	Legal Rules regarding Membership	Lecture	
Day15	Borrowing Powers	Lecture	
Day16	Debentures - their issue	Lecture	
Day17	Floating charges	Lecture	
Day18	Fixed charges	Lecture	Assignment 2
Day19	Powers of Directors	Lecture	
Day20	Functions of Directors	Lecture	
Day21	Duties of Directors	Lecture	
Day22	Powers of Managing Directors	Lecture	
Day23	Functions of Managing Directors	Lecture	
Day24	Duties of Managing Directors	Lecture	
Day25	Prevention of Mismanagement	Lecture	
Day26	Prevention of Mismanagement	Lecture	
Day27	Oppression	Lecture	Assignment 3
Day28	Winding Up of company	Lecture	
Day29	Winding Up of company	Lecture	
Day30	Provisions relating to Company Meetings	Lecture	
Day31	Provisions relating to Company Meetings	Lecture	
Day32	Securities Exchange Board of India Act 1992	Lecture	
Day33	Securities Exchange Board of India Act 1992	Lecture	
Day34	Important Legal Provisions and implications	Lecture	

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# **Haryana Engineering College, Jagadhri**

## Lesson Plan of Bachelor of Business Administration 6th Semester

**Subject :** Logistic Management (BBA-310)

<b>Day</b>	<b>Topic / Chapter Covered</b>	<b>Academic Activity</b>	<b>Test/Assignment</b>
Day 1	Logistics: Definition	Lecture	
Day 2	Logistics: Concept	Lecture	
Day 3	Logistics: Scope	Lecture	
Day 4	Logistics: Role	Lecture	
Day 5	Logistics: Importance	Lecture	
Day 6	Coordination function of logistics	Lecture	
Day 7	Total cost concept	Lecture	
Day 8	System approach to logistics	Lecture	Assignment 1
Day 9	Objectives of logistics management	Lecture	
Day10	Customer Service: concept	Lecture	
Day11	Customer Service: practices	Lecture	
Day12	Supply chain management: Definition	Lecture	
Day13	Components	Lecture	
Day14	Role of logistics in SCM	Lecture	
Day15	Difference between Physical Distribution	Lecture	
Day16	Logistics & SCM	Lecture	
Day17	Order processing	Lecture	
Day18	Warehousing: Meaning	Lecture	Assignment 2
Day19	Warehousing: types	Lecture	
Day20	Warehousing: functions	Lecture	
Day21	Inventory Management: Definition	Lecture	
Day22	Functions	Lecture	
Day23	Cost	Lecture	
Day24	Cost control	Lecture	
Day25	Transportation	Lecture	
Day26	Types	Lecture	
Day27	Transportation networks	Lecture	Assignment 3
Day28	Logistics packaging	Lecture	
Day29	Packaging material	Lecture	
Day30	Packaging cost	Lecture	
Day31	Role of technology in logistics	Lecture	
Day32	Logistics performance measurement	Lecture	
Day33	Logistics performance control	Lecture	

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# **Haryana Engineering College, Jagadhri**

## Lesson Plan of Bachelor of Business Administration 6th Semester

**Subject :** Principles of Insurance (BBA-311)

<b>Day</b>	<b>Topic / Chapter Covered</b>	<b>Academic Activity</b>	<b>Test/Assignment</b>
Day 1	Insurance-Concept	Lecture	
Day 2	Insurance- Nature	Lecture	
Day 3	Classification-Life	Lecture	
Day 4	Classification- Non-life	Lecture	
Day 5	Functions	Lecture	
Day 6	Evolution of Insurance	Lecture	
Day 7	Importance of Insurance	Lecture	
Day 8	Principles of Insurance	Lecture	Assignment 1
Day 9	Life Insurance	Lecture	
Day10	Concept	Lecture	
Day11	Public Sector companies in India	Lecture	
Day12	Private Sector companies in India	Lecture	
Day13	Products	Lecture	
Day14	Schemes & plans	Lecture	
Day15	LIC Act 1956-An overview	Lecture	
Day16	General Insurance	Lecture	
Day17	Concept	Lecture	
Day18	Types	Lecture	Assignment 2
Day19	Public & Pvt. Sector companies in India – their products	Lecture	
Day20	Schemes & plans	Lecture	
Day21	IRDA Act 1999	Lecture	
Day22	Organization	Lecture	
Day23	Guidelines for life insurance	Lecture	
Day24	Guidelines for Non-life insurance	Lecture	
Day25	Distribution channel in Insurance- Introduction	Lecture	
Day26	Individual Agents-Appointment	Lecture	
Day27	Functions	Lecture	Assignment 3
Day28	Code of conduct	Lecture	
Day29	Remuneration	Lecture	
Day30	Eligibility	Lecture	
Day31	Functions	Lecture	
Day32	Code of conduct	Lecture	
Day33	Remuneration of corporate agents	Lecture	
Day34	Remuneration of brokers	Lecture	
Day35	Life Insurance	Lecture	Assignment 4
Day36	Documentation in Life insurance contract	Lecture	
Day37	Claims settlement in Life Insurance	Lecture	
Day38	Documentation in General insurance contract	Lecture	
Day39	Claims settlement in General Insurance	Lecture	

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# **Haryana Engineering College, Jagadhri**

## Lesson Plan of Bachelor of Business Administration 6th Semester

**Subject :** Introduction to Financial Services (BBA-312)

<b>Day</b>	<b>Topic / Chapter Covered</b>	<b>Academic Activity</b>	<b>Test/Assignment</b>
Day 1	Financial services	Lecture	
Day 2	Meaning	Lecture	
Day 3	Importance of financial services	Lecture	
Day 4	Types of financial services	Lecture	
Day 5	Financial services	Lecture	
Day 6	Economic environment	Lecture	
Day 7	Players in financial services	Lecture	
Day 8	Merchant banking	Lecture	Assignment 1
Day 9	Functions	Lecture	
Day10	Activities	Lecture	
Day11	Issues management	Lecture	
Day12	Managing new issues	Lecture	
Day13	Equity issues	Lecture	
Day14	Rights issues	Lecture	
Day15	Underwriting	Lecture	
Day16	Functions	Lecture	
Day17	Bankers to an issue	Lecture	
Day18	Book building	Lecture	Assignment 2
Day19	Reverse book building	Lecture	
Day20	Debenture trustees	Lecture	
Day21	Portfolio managers	Lecture	
Day22	An overview of role of SEBI	Lecture	
Day23	Leasing	Lecture	
Day24	Hire purchase	Lecture	
Day25	Concepts and features	Lecture	
Day26	Types of lease accounts	Lecture	
Day27	Factoring	Lecture	Assignment 3
Day28	Forfaiting	Lecture	
Day29	Mutual funds	Lecture	
Day30	Structure of Mutual Funds	Lecture	
Day31	Types Mutual Funds	Lecture	
Day32	Advantages of mutual funds	Lecture	
Day33	Exchange Traded Funds	Lecture	
Day34	Credit rating	Lecture	
Day35	Stock broking	Lecture	Assignment 4
Day36	Consumer finance, Credit Cards	Lecture	

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